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**BANGLADESH UNIVERSITY OF ENGINEERING AND TECHNOLOGY, DHAKA
OFFICE OF THE MEMBER SECRETARY OF THE COMMITTEE FOR
ADVANCED STUDIES & RESEARCH, BUET, DHAKA.**

(Research Proposal Format)

Application form for the approval of Research Project proposal by the Committee of Advanced Studies and Research, BUET, Dhaka. All the items of the following lists must be mentioned and filled in properly for evaluation. **Please submit twenty five (25) copies in the full script plain paper with an electronic version** [one original and other 24 photocopies].

1. **Tentative Title :** (Please write here the title of the research project only.)
2. **Background and Present state of the problem :** (Not more than 150 words. Please mention only those activities which have been carried out in different places as reported in publications. Please support your information by citing the relevant references.)
3. **Objective with Specific aims and possible outcome :** (Please list the information, using short sentences. If you are writing one or two paragraphs please limit yourself within 150 words.)
4. **Outline of Methodology / Experimental Design:** (Outline of the approach and the sequence of activities in not more than 200 words to describe how the work will be carried out.)
5. **References :** (Give only the references which you have indicated in item 2. While giving the references you must mention clearly the name(s) of author(s), title of the paper, name of the journal /proceeding, vol. no., page no., year of publication etc.)
6. **Duration :** (Give the total duration of the project and the corresponding break-up of time allotted for each major activity.)
7. **Previous Research Project(s):**(Please specify if you undertook any CASR Research project in the past or if you have any on-going CASR Research project(s) at the hand right now. Give the date(s) of completion of the project(s) that you have completed in the past and mention the status of the on-going CASR project(s), if there is any.)
8. **Equipments :** (List, all the equipments that you need to procure under this project and give their approximate prices, preferably supported by quotations.)

Continue page-2

9. **Materials :** (List all materials with quantities and give unit & total price for each of them.)
10. **Support Personnel :** (Give name(s) of your Co-investigator(s), if any.)
11. **Budget Summary:** (Don't bring details of specific items here. Mention only the various heads and the total amount for each head.)

** (Invoice/Quotation of material/equipment must be provided for every item which cost Tk. 10,000/- or more)

- (a) Cost of Material (With breakup) Tk. _____
- (b) Conveyance (with breakup, if possible) Tk. _____
- (c) Computer Diskette/CD, Paper etc. Tk. _____
- (d) Typing, Drafting & Binding Tk. _____
- (e) Miscellaneous (All expenses other than the above four items should be listed here) Tk. _____
- (f) Honorarium of the Project Director Tk. _____
- (g) Salary of the Research Assistant (if any) Tk. _____

(Break-up may be provided in separate sheet) Total Tk. _____

12. If the proposed research proposal has already been submitted any where for approval or approved by any organization before, please provide name of the organization, cost, title and duration etc.
13. **List of on-going research project(s)** (if there is any): (Please mention name of the organization, cost, title and duration etc.)
14. (a) **Name of the Project Proposer :** _____

Designation : _____ **Department/Inst:** _____

Signature: _____ **Date:** _____

(b) **Name(s) of the Co-Investigator(s):** _____

Designation : _____ **Department/Inst. :Address :** _____

Signature: _____ **Date:** _____

Signature of the Head/Director

Date