

# Department of Computer Science and Engineering BUET, Dhaka, Bangladesh

July 20, 2013

Meeting# BPGS-2013/06

A BPGS meeting was held on July 15, 2013 (Monday) at 11:00 am in the room of the Head of the Department, chaired by Prof. Dr. Md. Monirul Islam. The list of BPGS members present in the meeting is attached. Following decisions have been taken in the meeting.

1. The resolutions of the Meeting# BPGS-2013/05 held on May 21, 2013 have been confirmed.
2. The Board has discussed the letter from the Deans' Committee dated 07/07/2013 which seeks the opinion of the BPGS of the department on the distribution policy of application fee for postgraduate admission. After detailed discussion, the Board has formed the following policy outline as a proposal:
  - From the fund collected centrally, a fixed amount will be paid to different central offices of the university, including the Registrar office. The amount paid in case of the undergraduate admission test may be taken as a guideline to determine the amount for this. Furthermore, the actual involvement of the aforementioned officers and employees, and the number of applicants should be taken into consideration to determine this amount.
  - After the above payment, the rest of the money will be apportioned to the various departments/institutes proportional to the number of applicants of a department/institute.
  - In a department/institute, distribution will be made according to the direction of the chairmen of the postgraduate admission committee as decided in the respective admission committee meeting of respective department/institute, similar to the undergraduate admission test.
3. The Head of the department will communicate with Prof. Dr. Humayun Kabir regarding the change of supervisor of the student bearing Student Number: 0411054001.
4. The issue of allocation of money from the BRTC funds for entertainment purposes during post-graduate defenses is going to be discussed during the next BPGS meeting.

At last the meeting ended with a vote of thanks from the Chair.

Wasif 20/7/13  
Abu Wasif  
Assistant Professor and  
Acting Member Secretary, BPGS

M. M. Islam 20.7.13  
Prof. Dr. Md. Monirul Islam  
Acting Head of the Department and  
Chairman, BPGS