Department of Computer Science and Engineering
Bangladesh University of Engineering and Technology

A BUGS meeting was held on the 25th of August, 2009 at 04:00 PM in the office of the Head of the Department. The meeting was presided over by Prof. Dr. Md. Saidur Rahman, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. The following are the resolutions taken in the meeting.

1 Theory Course Assignment of Next Undergraduate Term (To begin in October 2009)

For the theory course assignment, options were taken from the respected faculty members and a program (courtesy to Mr. Rifat Shahriyar) was used for automated assignment. The following decisions were taken:

1. The respected faculty members, who would leave for higher studies soon were not assigned any theory courses

2. In response to his request, Dr. A. S. M. Latiful Hoque was exempted from taking any theory courses.

3. The courses assignment list of the respected faculty members is enclosed herewith.

2 Regarding the Course Number conflict

It was discovered that in the new CSE syllabus (January 2006), there exist 3 courses which have same number as 3 other courses offered by the department of CSE to the department of EEE. The course numbers of the corresponding courses were decided to be changed as follows:

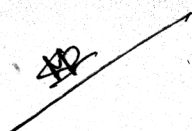| Current Course No.	Course Title	New Course No.
CSE 451	Data Communication-II	CSE 455
CSE 452	Data Communication-II Sessional	CSE 456
CSE 453	Wireless Networks	CSE 457
CSE 454	Wireless Networks Sessional	CSE 458

3 Regarding the Changes in Exam related Duties and Responsibilities

Due to the resignation and long term leave of a number of respected faculty members the corresponding duties and responsibilities (Internal Examiner and Grade Sheet Preparer, External Paper Ssetters/Examiners, Scrutinizers) were reassigned by the HeadCSE. Also, some previous mistakes regarding these responsibilities were corrected. All these reassignments and corrections since 17th of June 2009 were reported and approved.

4 Routine Committee

The routine committee for the coming undergraduate term was formed as follows:

1. Mr. Rifat Shahriyar

2. Mr. Md. Shamsuzzoha Bayzid

3. Mr. Md. Tanvir Al Amin

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4. Mr. Arup Raton Roy and

5. Mr. X

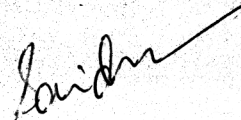The routine committee must submit the first draft of the routine by the 5th of September 2009.

5 Miscellaneous

1. The issue of supervising the undergraduate theses was discussed. It was agreed that any respected faculty members with designation "Assistant Professor" or above will be eligible to offer thesis topics if he is supposed to be in active service for one more year in the department. For the faculty members having doctorate degrees (irrespective of designation) supervising thesis would be counted as mandatory and they have to take the full load. Others, may or may not take the full load.

2. The undergraduate project/thesis (CSE 400) of the supervisees (0405079, 0405080) of Prof. Dr. Md. Shamsul Alam will be evaluated and graded by Dr. Mohammad Mahfuzul Islam.

3. The advisees of Mr. Tanveer Awal ware transferred to Dr. A. S. M. Latiful Hoque. Mr. Tanveer Awal was requested to submit all the relevant documents to Dr. A. S. M. Latiful Hoque.

4. The issue of a Govt. initiative to double the number of intakes in ICT related programs was discussed. The following committee was formed to furnish a detailed report on possibilities and related matters (e.g. teaching load and required posts, required posts for supporting staff, required facilities, impact on post graduate intakes etc.) of 3 or 4 sections of intake in the department.

    (a) Dr. Masud Hasan

    (b) Dr. Reaz Ahmed

    (c) Mr. Md. Shariful Islam Bhuyan

    (d) Mr. Rajkumar Das

Finally the meeting ended with a vote of thanks from the chair.

Dr. M. Sohel Rahman
Assistant Professor

Dr. Md. Saidur Rahman
Professor & Head

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