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Department of Computer Science and Engineering
Bangladesh University of Engineering and Technology

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A BUGS meeting was held on the 19th of January, 2010 at 03:00 PM in the office of the Head of the Department. The meeting was presided over by Prof. Dr. Md. Monirul Islam, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. The following are the resolutions taken in the meeting.

1 Appointment of the examiners, scrutinizers etc. for the upcoming term finals (OCT 2009)

Resolution#$\langle 19/01/2010 - 1.a \rangle$ Examiners, scrutinizers, grade sheet preparers etc. for the upcoming term finals will be appointed as per the attached document.

2 Discussion on the possible increase of CSE intake in the Undergraduate program

A detailed discussion on this agendum took place during the meeting. It was recalled that a committe had been formed (Resolution#5.4, Meeting Dated 25 Aug 2009) previously to explore and review the possibilities and related matters (e.g. teaching load and required posts, required posts for supporting staff, required facilities, impact on post graduate intakes etc.) with regards to 3 or 4 sections of intake in the department. It was informed that the committe had submitted the report. The following resolutions were taken in this regard.

Resolution#$\langle 19/01/2010 - 2.a \rangle$ The submitted report of the above-mentioned committe shall be reviewed by the Head of the Department along with some senior faculty members and will be revised accordingly.

Resolution#$\langle 19/01/2010 - 2.b \rangle$ CSE department shall proactively ask for the required facilities to increase the intake, which is a government initiative. This must be done as soon as possible so that the required processing may be finished before the next BUET admission test. At the very least, the required teacher posts must be created before any kind of intake increase is realized.

3 Miscellaneous

In the miscellaneous category several issues were discussed.

3.1 Thesis Students of Dr. Masud Hasan

Since Dr. Masud Hasan has been granted a leave for a research visit, he made a transfer request (subject to BUGS approval) as follows:

New Superviser	No. of Student
Dr. M. Kaykobad	3
Dr. A.K.M. Ashikur Rahman	3
Dr. M. Sohel Rahman	2

In this regard, the following resolutions were taken.

Resolution#⟨19/01/2010 − 3.1.a⟩ Since, Dr. M. Kaykobad and Dr. M. Sohel Rahman agreed to take the students voluntarily, the transfer of the respective students to them was approved.

Resolution#⟨19/01/2010 − 3.1.b⟩ At the rquest of Dr. A.K.M. Ashikur Rahman, the transfer of the 3 students to him was cancelled. These three students will be assigned to new superviser as follows. The following table lists the name of the faculty members who are willing to take new students voluntarily. The table also provides the maximum number of students each faculty member is willing to take. The above mentioned students will give their options based on the list. Finally, they will be assigned a superviser as per their choice according to their merit positions. The BUGS secretary will finish the assignement as soon as possible.

	Superviser	Maximum		Superviser	Maximum
1.	Prof. Dr. Md. Saidur Rahman	2	2.	Prof. Dr. Md. Monirul Islam	3
3.	Dr. A.S.M. Latiful Hoque	3	4.	Dr. Md. Humayun Kabir	3
5.	Dr. Mahmuda Naznin	3	6.	Dr. Mohammad Mahfuzul Islam	3

3.2 Curriculum Update

The issue of the undergraduate course curriculum update was discussed and it was revealed that a Departmental Monitoring Committee for this purpose should be in existence as per the UG ordinance of BUET. Since this is a very important issue, it was decided that the issue shall be included in the next BUGS meeting as an agendum for further in depth discussion.

Finally the meeting ended with a vote of thanks from the chair.

Dr. M. Sohel Rahman
Assistant Professor

Dr. Md. Monirul Islam
Professor & Head