

## Department of Computer Science and Engineering Bangladesh University of Engineering and Technology

A DTC (CSE BRTC) meeting was held on the 31st of March, 2010 (Wednesday) at 2:00 PM in the Teachers' Lounge of the Department. The meeting was presided over by Prof. Dr. Md. Monirul Islam, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. Followings are the resolutions taken during the meeting.

### **Agendum#1: Regarding the Shilpa Bank Project**

Shilpa Bank project was one of the first projects undertaken by CSE, BUET, almost 10 years ago. However, as per the contract agreement, there are still some jobs to be done. In particular, the testing of the S/W developed by a third party for Shilpa Bank is to be performed by CSE, BUET. However, this is an ill-paid task and there are possibilities of different issues and problems due to the bad reputation of the S/W developing party. Considering the remuneration, nature and the load of the job, the following resolutions were taken:

**Resolution#(31/03/2010 – 1.a):** The Shilpa Bank project team shall be formed and the same team shall work for the HBFC project, which is expected to come to CSE, BUET.

**Resolution#(31/03/2010 – 2.a):** The respected faculty members who are working to bring the HBFC project shall be included in the team if they agree.

### **Agendum#2: Regarding the participation factor of the faculty members**

A long discussion took place regarding the above matter, which ended without any resolution.

### **Agendum#3: Regarding the progress of the ongoing BRTC projects**

The current states and progress of the ongoing BRTC projects were informed by the respective project leaders.

### **Agendum#4: About the current monthly expenditures of the BRTC, HeadCSE account**

The following resolutions were taken in this regard.

**Resolution#(31/03/2010 – 4.a)** The monthly contribution of the faculty members to the Teacher's Lounge shall be increased from 250/= to 300/=.

**Resolution#(31/03/2010 – 4.b)** The monthly contribution from the BRTC, HeadCSE account to the Teacher's Lounge shall be decreased from 75/= per faculty member to 25/= per faculty member.

**Resolution#(31/03/2010 – 4.c)** A committee comprising of Prof. Dr. Muhammad Masroor Ali, Dr. Humayun Kabir, Dr. A.K.M. Ashikur Rahman and Mr. Abu Sayeed Mondol was formed to submit recommendations about common pool redistribution and possible increase in the contribution to BRTC, HeadCSE account from the BRTC projects.

### **Agendum#5: Regarding the change of the responsibility for preparing distribution**

**Resolution#(12/01/2010 – 5.a)** Mr. Arup Raton Roy shall assume the responsibility for preparing the project distributions with immediate effect. The contribution of Mr. Anupam Das in this role was acknowledged with thanks.

**Agendum#6: Miscellaneous**

**Resolution#**(12/01/2010 – 6.a) A dedicated BRTC room shall be acquired. The room shall be appropriately furnished and all documents related to any BRTC projects shall be properly stored in this room.

**Resolution#**(12/01/2010 – 6.b) It was suggested that fund may be allocated from the BRTC, HeadCSE account to increase the CMM level of the respected faculty members with regards to the BRTC projects.

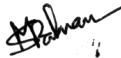
**Resolution#**(12/01/2010 – 6.c) To manage the fund related to realize the above recommendations (Resolutions # (12/01/2010 – 6.a – b)), it was suggested that the contribution towards the BRTC, HeadCSE account might be increased.

**Resolution#**(12/01/2010 – 6.d) The hourly rate for the the officers (4th Grade) of CSE, BUET shall be no more than 125/= for all BRTC projects.

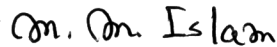
**Resolution#**(12/01/2010 – 6.e) If an employee/officer refuses to work on a particular project without showing any compelling reason, the common pool shall be stopped for him/her for 6 months and he/she shall not be considered for inclusion in the IPO Lottery team for the same period. However, officers shall not be considered for attendant duties and 3rd class employees may be relieved from the duty of food serving or similar duties if he or she desires.

**Resolution#**(12/01/2010 – 6.f) A committee comprising of Dr. Mohammad Mahfuzul Islam, Mr. Tanvir Al Amin and Mr. Iqbal Hossain (Assistant Programmer) was formed to explore the possibilities of implementing an internal automation system for CSE, BUET.

In addition to the above resolutions, in the miscellaneous category, the possibilities of two other projects, namely, PG Hospital project and Pubali Bank Project were reported. Finally the meeting ended with a vote of thanks from the Chair.



Dr. M. Sohel Rahman  
Assistant Professor



Dr. Md. Monirul Islam  
Professor & Head