

Department of Computer Science and Engineering
Bangladesh University of Engineering and Technology

A BRTC meeting was held on the 28th of September, 2010 at 3:00 PM at the Teachers' Lounge of the Department. The meeting was presided over by Prof. Dr. Md. Monirul Islam, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. The followings are the resolutions taken in the meeting.

1. Regarding the Common Pool Distribution of BRTC Projects and 2. Regarding the BRTC income of the members

On the BRTC meeting held on the 31st of March 2010, a committee was formed comprising Prof. Dr. Muhammad Masroor Ali, Dr. Md. Humayun Kabir, Dr. A.K.M. Ashikur Rahman and Mr. Abu Sayeed Mondol to submit recommendations about common pool redistribution and possible increase in the contribution to BRTC, HeadCSE account from BRTC projects (Resolution #31/03/2010 - 4.c). On the other hand, regarding the rules related to the BRTC income of the faculty members, it was discussed that review of the current BRTC rules are regulations should be done. Based on this discussion the following resolution was taken.

Resolution# $\langle 28/09/2010 - 1, 2 - a \rangle$ A committee was formed to review the existing rules and regulations of CSE, BRTC as follows:

1. Prof. Dr. M. Kaykobad (Chair)
2. Prof. Dr. Muhammad Masroor Ali
3. Dr. Md. Humayun Kabir
4. Dr. Md. Mahfuzul Islam
5. Dr. M. Sohel Rahman (Co-ordinator)
6. Mr. Rajkumar Das
7. Mr. Arup Ratan Roy

The committee shall furnish a report to CSE, BRTC within one and half months. The report shall be placed at the subsequent BRTC meeting.

Resolution# $\langle 28/09/2010 - 1, 2 - b \rangle$ Since the committee formed on the 31st of March 2010, has not yet submitted any report and the newly formed committee shall consider the common pool distribution as well, the former committee is now dissolved.

3. Regarding the BANSDOC Need Analysis Project

It was reported at the meeting that a preliminary team comprising Dr. A.S.M. Latiful Hoque and Dr. M. Sohel Rahman has been working BANSDOC Need Analysis Project. It was further mentioned that the team did an in-depth analysis and submitted a proposal for the need analysis of BANSDOC. In response to the proposal submitted by this team BANSDOC authority agreed to give the project to BUET through an official letter dated 16th September 2010. On the other hand, Dr. A.S.M. Latiful Hoque is now on a Sabbatical leave. Regarding the participation of Dr. Hoque in this project, the following decision was taken.

Resolution#(28/09/2010 – 3) Since Dr. A.S.M. Latiful Hoque has already contributed to the project significantly (before his leave) and he is not taking an outside job during this leave, he shall continue to work in the project.

4. Miscellaneous

In the miscellaneous category, no decisions were taken. However, the following relevant things were reported:

1. The Lanka Bangla Finance Ltd. did not agree with the financial offer of the submitted proposal by the preliminary team formed on the BRTC meeting held on the 10th of August (Resolution #10/08/2010 - 1.C.i)
2. The proposal submitted by the preliminary team formed on the 10th of August (Resolution #10/08/2010 - 1.B.i) for the IFIC Bank project is awaiting the final approval which is expected to be given at the IFIC Bank board meeting.
3. It was reported that a proposal has been submitted to Titas Gas Transmission and Distribution Company Ltd. for the potential project of Data Migration and Software Development.

Finally the meeting ended with a vote of thanks from the Chair.

Dr. M. Sohel Rahman
Assistant Professor

Dr. Md. Monirul Islam
Professor & Head