



Bangladesh University of Engineering and Technology

বাংলাদেশ প্রকৌশল বিশ্ববিদ্যালয়

Directorate of Planning and Development

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নং- প্রবি/পউ/উশিমা/উ-৪৫/২০১৪/ডিআর- তারিখঃ

২৬/২/১৪

বিভাগীয় প্রধান/ পরিচালক

.....CSE.....

প্রঃ বিঃ, ঢাকা।

বিষয় : একাডেমিক ইনোভেশন ফান্ডের(3rd Round) জন্য পূর্ণাঙ্গ প্রস্তাব (Complete Proposals) প্রেরণ প্রসঙ্গে।

জনাব,

উপরোক্ত বিষয় ও সূত্রের প্রেক্ষিতে “উচ্চশিক্ষা মানোন্নয়ন” শীর্ষক প্রকল্পের অধীনে বিশ্ববিদ্যালয় সমূহের একাডেমিক ইনোভেশন ফান্ডের (3rd Round) পূর্ণাঙ্গ প্রস্তাব (Complete Proposals) প্রেরণের জন্য প্রকল্প কার্যালয় হতে অনুরোধ জানানো হয়েছে (সংযুক্ত)। উল্লেখ্য যে, গত ২৭/০১/২০১৪ইং তারিখে BUET- এ HEQEP কার্যালয় কর্তৃক আয়োজিত Workshop- এ অংশগ্রহনকারী আপনার বিভাগের প্রতিনিধি, প্রস্তাব (Proposal) তৈরীর বিষয়ে স্ব স্ব বিভাগে / ইনস্টিটিউটে সামগ্রিক বিষয় সমূহ সকলের অবগতির জন্য উপস্থাপন করবেন। এমতাবস্থায় আপনার বিভাগ/ইনস্টিটিউট হতে প্রাপ্ত পূর্ণাঙ্গ প্রস্তাব (সমূহ) প্রতিটির ১০(দশ) কপি সিডিসহ(দুইটি সফট কপি) আগামী ১৫ মার্চ ২০১৪ তারিখের মধ্যে নিম্নস্বাক্ষরকারীর অফিসে প্রেরণের জন্য আপনাদেরকে অনুরোধ জানানো যাচ্ছে।

ধন্যবাদান্তে।

আপনার বিশ্বস্ত

ইম ২২/২/১৪

অধ্যাপক ডঃ ইশতিয়াক আহমেদ

পরিচালক

পরিকল্পনা ও উন্নয়ন পরিদপ্তর

Head, UAIFS

SDEA
SEM

Subject: Comple Proposal for
HEQEP 3rd Round

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University Grants Commission of Bangladesh

Office of the Project Director
Higher Education Quality Enhancement Project
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99, Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka-1215
web: www.heqep-ugc.gov.bd Fax: 02-8189021

No.UGC/HEQEP/AIF-SPP Call/2010-86/ 1025(1)

Date: 08.02.2014

Invitation for Proposals for Academic Innovation Fund (Windows 1, 2, and 3)

The higher education institutions of the country which have fulfilled the eligibility criteria for receiving the AIF grants are hereby invited to submit Subproject Proposals to the respective University AIF Secretariat by March 15, 2014.

Proposal Submission

The subproject proposals will have to be submitted in prescribed formats known as Complete Proposals (CP) at the **University AIF Secretariat (UAIFS)** in case of public universities and at the **AIF Management Unit (AIFMU)** in case of private universities, by the **proposal submitting entities, e.g., universities, departments, faculties, institutes and centers or combinations of two or more of the entities**. Individual faculty members are not eligible for submitting proposals. All proposal submitting entities are requested to consult the **third** edition of **AIF Operations Manual (AIFOM 3)** prior to submission of the complete proposals (CPs). Proposal submitting entities will have to submit Complete Proposals (CPs) to the **UAIFS/AIFMU** in a in five weeks time from the date of this proposal call (February 8, 2014). The total proposal selection process would take 20 weeks from the date of proposal call. The CPs will have to be submitted in ten copies in A4 size paper along with two soft copies in CD. The CP formats are available in the **AIFOM 3** hosted on HEQEP website: www.heqep-ugc.gov.bd. Printed copies of the AIFOM 3 will be made available to all universities by the project.

Proposals can be submitted under the following three windows:

- (i) Window 1: Improvement of teaching-learning at Undergraduate and Master's Programs
- (ii) Window 2: Improvement of research capabilities for Post-graduate Programs (Master's, MPhil, Phd)
- (iii) Window 3: University-wide Innovation and Technology Transfer Office (TTO).

Proposal call for Window 4 will be announced separately in April 2014.

A. Under the above three windows proposals can be submitted in the following broad disciplines/subjects/areas:

- (i) Physical, Biological and Earth Sciences
- (ii) Engineering and Technology
- (iii) Medical, Health and Nutritional Sciences

- (iv) Agriculture (includes Crops, Livestock, Veterinary, Fisheries, Poultry and Horticulture)
- (v) Arts, Humanities and Social Sciences
- (vi) Business
- (vii) Law

- (viii) University-wide Innovation and Technology Transfer Office (TTO)

Proposal Evaluation

The submitted CPs shall be evaluated by peer reviewers according to a transparent evaluation/selection criteria who would form an Area Review Panel (ARP) set up by the University Grants Commission. The total proposal selection process would take 20 weeks from the date of proposal call. CPs will be finally selected for AIF ward by UBC Board of AIF (UGCBAIF). Winning entities will have to sign a Performance Contract with UGC for triggering fund disbursement.

Amount of AIF Grants

The total amount of AIF grants available for the Round 3 is estimated BDT 240.00 crore. This amount will be apportioned among the three windows (35% for window- 1, 50% for window- 2 and 15% for window- 3). Grants to each sub-project may vary from BDT 25.00 to BDT 150.00 Lakh for Arts, Humanities, Social Science, Business &

Law; BDT 50.00 to 500.00 lakh for Science & Technology and BDT 50.00 to 500.00 lakh for Window 3 and TTO.. Indicative grant amount for sub-projects under the three Windows can be seen in the AIFOM 3.

Financial Management

All AIF grant recipient institutions shall generally follow the relevant rules and regulations of GoB in financial management of the sub-projects. However, institutions will be required to comply with IDA's procurement guidelines in addition to GoB's Public Procurement Rules, 2008, where applicable. The HEQEP Unit (HEQEPU) would provide all kinds of technical support to the universities for carrying out the subproject implementation activities.

UGC would conduct academic monitoring of subprojects by visiting ongoing subprojects and collecting information and data on progress of activities..

Performance Contract

All AIF grant recipient institutions shall execute a contract with UGC after awards have been announced by UGC. Disbursement of grants to awarded institutions shall commence after the contract has been signed by the concerned parties.

AIF Operations Manual

The *Operations Manual for AIF (AIFOM)* for the 3rd Round describes in detail the procedure to be followed by the universities and their faculty members for participating in the AIF. The AIFOM 3 has been hosted on UGC's website www.ugc.gov.bd and the Project's website www.heqep-ugc.gov.bd. The printed copies of AIFOM 3 will be made available to all the Universities.

Help Desk

For further information, interested institutions and faculty members are requested to contact the following project officials by e-mail and phone:

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