Lab Responsibility and other duties for TO, ATO and Attendant

Lab Acronym	Full Name	Room No	Officer	Extra Responsibilities	Attendant
AIRL	AI and Robotics Laboratory	403	Mohammad Waheduzzaman	Technical service for all teachers (4th & 5th floor), Petty cash	Md. Rafiqul Islam
BRTCL	Library Project Lab, Dhaka Stock Exchange, Security, Project Lab (Dr. Alim), ACM chapter	112, 114, 201, 414, G01			
DBL	Database and Data Warehouse Laboratory	407			Mohammad Bahauddin Mia
TL	Teachers Lab	307			
BL	Biometric Lab	306	Md. Mostafizur Rahman	Take care webserver including weekly backup, student/teacher departmental account, moodle course assignment, notice upload in moodle	Hasanul Hoque
SR	Server Room	308			
PL	Programming Laboratory	406			
GCSL	Graduate Complex + Samsung Lab	5th floor	Sheikh Rofiqul Islam	Departmental internet service and network (wired+wifi), Cameras, Manage students email addresses, research groups and student research server	Md. Shahin Pramanik
CL	Computing Laboratory	G04	Md. Reza Shakhawat Hossain	Conference room, 9th floor management, name plates of rooms/labs	Md. Tariqul Islam
GDIVL	Graph Drawing Information Visualization Laboratory	401			
IACL	Information Access Center (full)	G03			
DL	Digital Laboratory	G09	Helena Begum	Departmental Library / Thesis, Photocopy machine +AC of office, Photocopy of teachers lab, Head CSE & Office room.	Masud Alam
IL	Interfacing Laboratory	G07			
ACML	ACM Laboratory (PC 10)	102	Richard Baroi	Technical service for all teachers (1st to 3rd floor)	Mohammed Amdadul Hoque
WNL	Wireless Network Laboratory	405			
CR	Class room	all Class			Mohammed Saleh Ahmmed
VDAL	VLSI Design Automation Laboratory	404			

সংশ্লিষ্ট ব্যক্তিদের এই দায়িত্ব সমূহ আগামী ২৫/০৪/২০১৬ ইং তারিখ হতে কর্যকর হবে। সবাইকে উক্ত তারিথের মধ্য নিজ নিজ দায়িত্ব বুঝে নেওয়ার জন্য আদেশ দেওয়া হল।

19. 4. 2016

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