

Department of Computer Science and Engineering
Bangladesh University of Engineering and Technology

A BRTC meeting was held on the 7th of December, 2010 at 2:00 PM at the Teachers' Lounge of the Department. The meeting was presided over by Prof. Dr. Md. Monirul Islam, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. The followings are the resolutions taken in the meeting.

1. Review of existing IPO lottery distribution)

Due to the recent increase and the presence of a variable portion in the consultancy fee for the IPO lottery conduction, the existing IPO lottery distribution scheme was reviewed in the meeting. After considering a few proposals the following decision was taken. It may be noted here that the current consultancy fee structure for IPO lottery conduction is as follows. Assume that, X is the consultancy fee in taka excluding VAT, $base$ is the minimum consultancy fee charged (excluding VAT), Y is the number of applicants and Z is the fee per applicant in taka (excluding VAT). Then we have the following formula:

$$X = \max(base, (Y * Z))$$

Currently, we have $X = 300000$ and $Z = 0.25$.

Resolution#(07/12/2010 – 1) The IPO lottery distribution shall be done as per the following table:

Amount	Distribution Rule
$base$	current
$X - base$	current, considering no participants

2. Discussion on the existing BRTC rules and regulations and 3. Reformation of the BRTC rules and regulations review committee

Resolution#(07/12/2010 – 2, 3) The BRTC rules and regulations review committee has been reformed as per the following table. The committee shall furnish their report by the 31st of January, 2011.

1. Dr. Md. Mostofa Akbar (Convenor)
2. Dr. M. Sohel Rahman
3. Mr. Khaled Mahmud Shahriar
4. Mr. Anindya Tahsin Prodhan (Member-secretary)
5. Mr. Arup Ratan Roy

4. Change of BRTC Secretary

Resolution#(07/12/2010 – 4) Mr. Anindya Tahsin Prodhan shall act as the BRTC Secretary of CSE, BUET with effect from the 1st of January, 2011. The contribution of the current BRTC secretary during his tenure was appreciated and acknowledged with thanks.

4. Miscellaneous

Resolution#(07/12/2010 – 4.a) The current honorarium of the distribution preparer has been amended as follows:



nature of distribution	Honourarium (in Taka)
Single	500/-
Combined ^a (n distributions combined)	$n * 300$ (but not exceeding 1500/-)

^aA "Combined" distribution refers to the distribution when more than 1 projects are distributed under the same distribution sheet.

Resolution#(07/12/2010 – 4.b) The current honorarium for the participants from employees in the IPO lottery team has been amended as follows:

Category	Honourarium (in Taka)	Comment
ATO/Officer	3000	(Increased by 500)
Employee	2500	(Increased by 500)

Resolution#(07/12/2010 – 4.a) A committee comprising Prof. Dr. Muhammad Masroor Ali, Dr. M. Mahfuzul Islam and Dr. M. Sohel Rahman was formed to prepare a letter addressing the honourable Education Minister in connection with the possible consultancy service for the government initiative to conduct lottery based admission for class one at government schools.

Finally the meeting ended with a vote of thanks from the Chair.

Dr. M. Sohel Rahman
Assistant Professor

Dr. Md. Monirul Islam
Professor & Head