

Department of Computer Science and Engineering

Bangladesh University of Engineering and Technology

A BRTC meeting was held on the 24th of January, 2011 at 3:00 PM at the Teachers' Lounge of the Department. The meeting was presided over by Prof. Dr. Md. Monirul Islam, Head, CSE, BUET. The list of members who attended the meeting is enclosed herewith. The followings are the resolutions taken in the meeting.

1. Distribution of FRII School Lottery:

The members were informed of the contributions of Mr. Faizul Bari in the FRII School lottery project and the following resolution was taken-

Resolution# (24/01/11 – 1) Mr. Faizul Bari will be treated as a participant of FRII lottery team.

2. Discussion on Jamuna Bank Consultancy Service:

The member discussed on the document prepared by Dr. Muhammad Masroor Ali and team and the following decisions were taken-

Resolution# (24/01/2011 – 2 – a) A clause will be added to the proposed document stating that the consultancy fees for any other services not mentioned in the document will be subject to discussion.

Resolution# (24/01/2011 – 2 – b) The estimated fees mentioned in the contact will be applicable for one (01) year period and the proposal will be re-assessed after one (01) year.

3. Core Consultant Team for Jamuna Bank Consultancy Service

The size and members of the core consultant team and their main roles were discussed in the meeting. The following resolutions were taken-

Resolution# (24/01/11 – 3 – a) The Size of the core consultant team will be Three (03).

Resolution# (24/01/11 – 3 – b) Selected members for the core consultancy team are

1. Dr. Muhammad Masroor Ali
2. Mr. Abu Sayeed Mondol

Resolution# (24/01/11 – 3 – c) The 3rd member of the team will be chosen by the head of the department by circulating an option list.

4. Miscellaneous

a) Regarding the change of Basic Pay of the Teachers:

Resolution# (24/01/11 – 3 – a) The BRTC secretary / distribution preparator will circulate an option list to update the basic pays of the teachers only on July of each year. If the basic pay of any teacher changes any other time of the year, the concerned teacher will have to inform the distribution preparator about the changed basic pay.

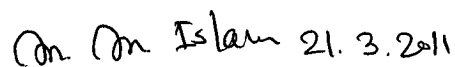
b) Guideline about IAC Course Distribution

Resolution# (24/01/11 – 3 – b) From now on the choices for IAC courses will be resolved in a general BRTC meeting.

Finally the meeting ended with a vote of thanks from the Chair.



Md. Anindya Tahsin Prodhan
Lecturer



Dr. Md. Monirul Islam
Professor and Head